

**Unified School District No. 36**  
**Waits River School District Board of Directors**

**Date: Thursday, June 10, 2021**

**Time: 6:00 pm Board Meeting**

**Place: Remote through Zoom**

Members present: Stacy Emerson, Ken Schaffer, Jason Rogers, Joe Nolin, Sarah Nolin, Hank Buermeyer

School representation: Carlotta Simonds-Perantoni, Bruce Williams, Linda Metcalf and Dick Kelley

**DRAFT MINUTES**

Meeting was called to order at 6:01 by Bruce Williams

Board Business: Stacy Emerson recognized Dick Kelley for his work with WRVS and his dedication to our community. Thank you for all you have done and will continue to do in the treasurer capacity (as well as community members).

Board reorganization: Bruce asked for nominations of the WRVS Board Chair. Jason Rogers nominated Stacy Emerson and Sarah Nolin seconded the motion. No other nominations were brought forward. All members voted in favor, the motion carried. Stacy Emerson sustained from the vote.

Stacy Emerson then moved to the position of board chair and then asked for nominations for Vice Chair, Joe Nolin nominated Jason Rogers, Ken Schaffer seconded the motion. All voted in favor, the motion carried.

Stacy Emerson asked for nominations for Payable/financial clerk (review financial statements and warrants- reports to the board) Joe Nolin made the motion to nominate Sarah Nolin, Ken Schaffer seconded. All voted in favor, the motion carried.

Stacy Emerson asked for nominations for the position of Asst. Treasurer position (assist the treasurer/banking), Joe Nolin nominated Stacy Emerson and Sarah Nolin seconded. All voted in favor, the motion carried.

Stacy Emerson asked for nominations for the position of Assistant to the minutes clerk - the position was deemed not necessary at this time.

Stacy Emerson asked for nomination for the OESU board (with Stacy Emerson being required, due to board chair status). Sarah Nolin nominated Hank Buermeyer. Ken Schaffer seconded the motion. All voted in favor, the motion carried. Additional member to the OESU board, Joe Nolin nominated Jason Rogers. All voted in favor, the motion carried.

Agenda Review/Approval: The agenda was approved as written

## Approve Board Minutes:

March 11, 2021: Joe Nolin made a motion to approve the minutes as written, Hank Buermeyer seconded the motion. All voted in favor, the motion carried.

March 17: Joe Nolin made a motion to approve the minutes as written, Hank Buermeyer seconded the motion. All voted in favor, the motion carried. Sarah and Joe Nolin abstained from the vote, due to absence.

April 8, 2021: Joe Nolin made a motion to approve the minutes as written, Ken Schaffer seconded the motion. All voted in favor, the motion carried.

Correspondence: Resignations were received from Damon Piletz and Kayla Eccher. The Board expressed their appreciation for their service and wished them well in their future endeavors

A letter was received from Amy Herrick requesting 1.4 years of service for retirement buyout, for the 2022-2023 academic year. (She will be here 2021-2022). Cost \$25,000.00 (estimate). Amy will have been with WRVS for 8 years of service at this point. The board is open to continuing the discussion and would like to get specific fiscal information from Melanie Rhoads and discuss it at the next scheduled meeting. (Carlotta will invite Amy to that meeting)

Board Orders: made a motion to approve board orders in the amount of: 37, 697.03 (\$16, 893.17 Underwood Catering, \$3,495.53 to Washington Electric). Ken Schaffer seconded the motion, all voted in favor the motion carried.

Public Comment: No public comments- none in attendance

Treasurer's Report: Dick reported ended May with about one million on cash accounts, tax anticipation loans from summer/fall have been paid. One large payroll to come. Things look hopeful to not have to have a Tax Anticipation Note this year.

Carlotta will follow-up with Nicole and Emilie in regards to ESSER funds and opportunities.

Principal's Report: Was emailed by Carlotta

Tax Anticipation Note Proposal: A motion to allow the board chair to sign the TAN (Tax Anticipation Note) was made by Ken Schaffer, seconded by Sarah Nolin. All voted in favor, the motion carried.

FY 20 Audit Report: Linda Metcalf shared information about the general fiscal audit information (process based). Various balances were reviewed as well as available unassigned fund balance, etc. Internal controls were found to be in accordance with government expectations. After the review of this general information there were not any questions posed.

Proposed Substitute Rates: Recommending changes for 7/1/2021- nurse moved to \$140/day and custodial to \$13.25/hr. Recommending changes for 01/2022 Substitutes \$14.29/hr, Nurse \$160.00/day, Custodial \$13.50/hr. Joe Nolin made a motion to accept these rates as presented, Hank Buermeyer seconded the motion. All voted in favor, the motion carried.

Required Policies: Policies were received previously and reviewed since the last board meeting in April.

## **CODE A1 Board Member Conflict of Interest**

## **CODE B1 Substitute Teachers**

**CODE B2 Volunteers and Work Study Students**

**CODE B3 Alcohol and Drug-Free Workplace**

**CODE B4 Drug & Alcohol Testing: Transportation Employees**

**CODE B5 Employee Harassment**

**CODE B7 Tobacco Prohibition**

**CODE B8 Electronic Communications Between Employees and Students**

**CODE C1 Education Records**

**CODE C2 Student Alcohol and Drugs**

**CODE C3 Transportation**

**CODE C4 Limited English Proficiency Students**

**CODE C5 Firearms**

**CODE C6 Participation of Home Study Students**

**CODE C7 Student Attendance**

**CODE C8 Pupil Privacy Rights**

**Code C9 Federal Child Nutrition Act Wellness Policy**

**CODE C10 Policy on the Prevention of Harassment, Hazing & Bullying of Students**

**CODE C10P Model Procedures on the Prevention of Harassment, Hazing & Bullying of Students**

**CODE C11 Student Freedom of Expression in School Sponsored Media**

**CODE C12 Prevention of Sexual Harassment as Prohibited by Title IX**

**C13 Homeless Students**

**CODE D3 Responsible Computer, Network & Internet Use**

**CODE D4 Title 1 Comparability Policy**

**CODE D 5 Animal Dissection**

**CODE D6 Class Size Policy**

**CODE E1 Title I, Part A Parental Involvement Policy**

## **Title I, Part A Parental Involvement Policy**

### **CODE F1 Travel Reimbursement**

Joe Made a motion to accept policy C9- for D1. Ken Schaffer seconded the motion, all voted in favor, the motion carried.

Joe Nolin made a motion to approve the policies as attached to the board agenda (listed above), seconded by Ken Schaffer. All voted in favor, the motion carried.

Bruce spoke of a future WRVS policy review aspect that will allow for yearly opportunity to review the policies and maintain the knowledge and needs for WRVS. Stacy will make sure this is part of the next meetings committee discussion at the next board meeting.

Summer Meeting Schedule/August Board Retreat: August 19th- Board Retreat. We will not meet during the regular summer times and will begin that monthly process beginning in August (the 19th). Carlotta will organize food and invite new staff to a meet- and- greet. 5:00/meet and greet, dinner at 5:30, meeting at 6:00.

Wrap-Up/Next Meeting Agenda Items: Committee assignments, Retirement air time revisit, Carlotta's 2021-22 goals meet, new staff

Adjournment: Ken Schaffer made the motion to adjourn at 7:41, Hank Buermeyer seconded. All voted in favor, the motion carried.