

Board Positions and responsibilities:

- Board Chair- Promotes development of a strong board team, Establishes a strong connection with the administration, Organizes (colaboraties the development of agendas with Superintendent) and conducts productive meetings, Promotes lawful and ethical operations
- Vice Chair (Technically not required but strongly recommended)- Is the Board Chairs backup or substitute, runs meetings in case the chair isn't available. Works with the Chair and Superintendent to facilitate meetings and develop agendas.
- Clerk- Ensures meeting minutes are kept, draft minutes are available to public and posted on website within 5 days
- Secretary- Takes meeting minutes in the absence of Minutes Clerk (paid position held by a non board member)
- Budget Clerks- two board members- (one as primary and one as back up) go to the OESU office (usually twice a month) to review and sign payables (the bills that are paid by the schools.) Each school has their own batch of payables.
- OESU Representatives: three members from the board to serve as voting members of SU board. OESU meets once a month (usually first Tuesday of the month)
- RAB (River Bend Advisory Board)- One member to sit on the RAB to represent the OUUSD and facilitate communication.
- Sick Bank- One board member to be a member of a committee to accept/decline applications to access the employee sick bank. Work with the HR department to establish protocol and appropriate utilization.

Committees:

Purpose:

- Support Board in its job
- Not intended to support or advise staff
- Clear, Documented Charge:
- Defined by full board
- Included in policy
- Purpose
- Authority
- Membership

- Term
- Voting
- Timeline
- Outcomes
- Resources

Previous committees:

- Negotiations
- Budget/finance
- Facilities
- Policy
- Articles of Agreement Review

This is not a complete list, committees may be added or some of these may not be needed.

1. Working on School/community engagement committee
2. There used to be a Transportation Board Member?
3. Communications / Public Relations?

Position OR Committee:	Board Member(s):
Board Chair	Danielle Corti
Board Vice Chair	Melissa Gordon
Budget Clerk(s)	Angela Colbeth, Danielle Corti
Board Clerk	Angela Colbeth
Secretary	Timm Judas
OESU Representatives	Angela Colbeth Danielle Corti Melissa Gordon (Timm when appropriate)
(2?)Facilities	
Negotiations	Timm Judas & Angela or Melissa
Sick Bank	Melissa Gordon
District Clerk	Charles "Budd" Hass
District Treasurer	Lyn Fischer

Policy	Timm Judas
RAB	Timm Judas
Review of Articles of Agreement Committee	Melissa Gordon
	Daniel Corti
	Bud Haas(Bradford Rep)
	(Bradford Parent Rep)
	(Newbury Rep)
	(Newbury Parent Rep)
	(OHS Student)
	(OHS Student)
Minutes Clerk	Nancy Perkins