

Oxbow Unified Union School District

CODE B33 Resignations (Policy to Consider)

Date Warned: 11-20-19

Date Adopted: 02-19-20

Date Revised:

Date Reviewed:

Policy

It is the policy of the Oxbow Unified Union School District to consider employee resignations in a manner that is timely and fair to both the employee and the school district.

Implementation

A resignation by a licensed employee who is under contract to the school should be submitted to the superintendent. The resignation of a licensed employee will take effect on a date approved by the school board after receiving the recommendation of the superintendent.

A resignation by an unlicensed employee shall be submitted to the superintendent and shall be effective upon acceptance by the superintendent.

A resignation by a licensed or unlicensed employee may not be withdrawn unilaterally by the employee once it has been submitted to the superintendent.