

# THETFORD TOWN SCHOOL DISTRICT

Tuesday, November 12, 2019

Thetford Elementary School

## APPROVED MINUTES

*Amended on 12/10/19*

Shannon Darrah convened the meeting at 6:38 p.m.

**PRESENT:** Shannon Darrah, Julie Acker, Donna Pluta, Megan Snider (6:42), Chance Lindsley (Principal), Bruce Williams (Assistant Superintendent), and Keith Merrick (OESU finance)

**AGENDA REVIEW:** Agenda approved.

**MINUTES REVIEW:** MOTION: Approve minutes of 10/14/19 with amendments (Acker/Snider). unanimous approval. MOTION: Approve minutes of 10/22/19 and 10/28/19 (Acker/Snider), unanimous approval.

**REVIEW OF ORDERS:** None

### **PUBLIC COMMENT/CORRESPONDENCE:**

- An Email from Bren Bennett informing of intent to retire June 2020. Accepted with regrets and enormous gratitude for her nearly 30 years of service
- Discussion of continuing contract vs non-continuing contract
- Email from Chris Overtree - Bruce said it would be responded to by Angeline/Emilie
- Email from a parent with concerns about the school calendar

### **REPORTS:**

#### **Principal Report**

- Chance thanked the board, parents and staff for a gracious welcome back after being out
- Phil O'Donnell resigned from plowing. He recommends Northwoods. Phillip had notified Colin McLoughlin and Cynthia Odell that he would not be plowing the parking lot any longer as he doesn't have the equipment or the desire to do so. However, he will still be mowing and doing the spring and fall clean up of the lawn and fields
- Chance talked about a vaping scare this week, discussion ensued regarding policy for the school that applies. Administrator has the right to say, absolutely no tobacco, drugs, alcohol. OESU is almost done with their policy update, and TES will then review and adopt updated policies
- Kate Dalpra has been awarded grant money for emergency kits for each of the classrooms

## **OESU Report**

- E911 compliance - Bruce is writing a proposal for updating the phones. We are more in compliance than other schools as our phone system is E911. It needs to be able to determine which classroom the call is from
- Presentation about ALICE response method to building threats (Alert Lockdown Inform Counter Evacuate)
- SU made a motion to authorize leasing office space from Tim Copeland, which is approximately 20% increase in cost
- Timeline of adopting the OESU budget was agreed to
- Adopted new and updated policies
- Infinite campus update

## **REVIEW OF 1ST DRAFT OF FY21 BUDGET:**

- John Brown invited to attend the next meeting to forecast numbers. Need to get new water heater - the one that was installed is not the correct capacity for the building needs
- Summer possibly redo the bathrooms
- New tuition figure from TA needed, they likely will finalize in December
- Discussion ensued regarding timing and figures from the state

**STRATEGIC PLANNING UPDATE:** Pluta reported that Delia wasn't there. They members present brainstormed around categories and plans.

## **SUMMER LUNCH PROGRAM DISCUSSION:**

- A teacher noted that there is also a need for snacks during the school day as not all kids have them, teachers often buy class snacks
- Thanks to Corina for stepping up to help the lunch program when we had a lull in staff.

## **ALTERNATIVE PLACEMENT PROCESS:**

- Megan asked when is it determined that kids should be in an alternative program? What is the process?
- Federal law mandates special ed definitions/interpretations
- Many team members come together to make decisions LEA, Sp. Ed, classroom teachers, parents, child advocates, paraprofessionals, counselors/psychologists, PT
- Biggest challenge is finding an appropriate placement. Brookhaven, Wilder School are local examples of alternative programs
- Data is important in decision making, each student case is unique

**EXECUTIVE SESSION: MOTION:** (Acker/Pluta) To enter executive session to discuss Personnel at 8:17 p.m. Unanimous approval. Out of executive session at 9:25 p.m. No action taken.

**ADJOURN:** MOTION: (Snider/Pluta) To adjourn at 9:26 p.m. Unanimous approval.

**FUTURE MEETINGS:**

- 11/26/2019 Thetford Town School District Meeting 6:30 p.m.
- 12/10/2019 Thetford Town School District Meeting 6:30 p.m.

Minutes Prepared By:  
Ginni Balch, Minutes Clerk

Respectfully Submitted,  
Julie Acker, Board Clerk