

Sherry,

I volunteered to take notes at the OUUSD Meeting last night. Here is what I have. I will scan all documents, too.

Jean

OUUSD
Minutes
12-19-20

Present - Bruce Williams, Jean Wheeler, Kate Paxton, Lori Blood, Danielle Corti, Melissa Gordon, Angela Colbeth

Meeting called to order: 6:05 PM

Minutes - Melissa made motion to accept minutes from the November 20, 2019 meeting; Angela seconded the motion. Minutes were approved 3-0.

Contracts - Student Intervention Services, \$48,036.30. Melissa made the motion to approve; Angela seconded the motion. Approved 3-0.

Public Comment - Bud Haas asked the board to speak louder so that the public could hear.

Principals' Reports - Jean Wheeler, Oxbow High School - referred to notes sent to the board prior to the meeting. Danielle asked for more details on the "thorns."

1. Busing issues - lack of drivers causing OHS to cancel athletic activities, field trips... and, increase our expenses because of the need to contract with outside bus companies.
2. Master schedule is always an issue. Now more so than ever - with our cuts in staff we have lost electives, flexible pathways, work-based learning, more students attending RBCTC in 10th grade... Looking for ways to be flexible.
3. Increase need for SEL support

Danielle asked what we would highlight.

1. Number of opportunities for staff and students to interact/build strong healthy relationships (Holiday Show, Doctor Ball, Winter Carnival...)
2. New teachers - creating a nice environment for our student
3. Addition of Assistant Principal
4. Consistency and strong leadership at SU level

Budget:

First Draft - Lori Blood reports that all schools have spreadsheets and Principals are entering the expenses for their buildings. OESU will enter the salaries and insurance/benefits information. Salaries - 3%; Insurance - 12.9%, approved by Office of Federal Regulations. Still awaiting information from the state - equalized pupil, CLA, Special Education Reimbursement. Also, waiting on food service decisions. The first draft will be ready for the January meeting. These budgets will be separate at this time (BES, NES, OHS).

Special Meeting - Budget only - February 5, 2019

Final - February 19, 2019

Budget Vote April 14, 2020 confirmation - The OUUSD Budget vote will take place on April 14, 2020. All budget timeline/deadlines will back up from this date.

Audit - Lori presented a draft for Year End Fund Balance. The final audit should be finalized soon.

Quarterly financial review - Everything looks good so far. No glaring issues.

Funds and Balances: Low Forest Trust - Bruce Williams presented a VAST Contract for use of Low Forest from 12/18/19 - until revoked. VAST covers their own liability. Motion made by Melissa to approve, seconded by Angela. 3-0 vote

Bradford Youth Sports - Bruce questioned this. Jean recommends Bradford Youth reach out to the Oxbow Scholarship Committee (Lomond Richardson, 222-5214) for more information.

Trust Funds Summary - Bruce Williams presented the Trust Funds Summary and pointed out the 3 unrestricted funds (Hutchinson, Trotter, E. Hale) that do not limit spending to just income earned, which total \$77,638.58. Bruce will come back to the board in January with some ideas on possible uses of these funds.

OUUSD Leadership Budget Needs/Planning - Bruce Williams reports that the Principals and some representatives from OESU have met twice to begin the process of collaborative planning - primarily looking at ways to share positions. Some areas of focus include:

1. Programming - positions
2. Preschool
3. Afterschool Programs
4. Transportation
5. Facilities
6. CSP Funds - currently lack a rational approach of designation
7. Technology

8. Food Service

Melissa Gordon questioned why more collaboration had not already taken place in preparation for developing the budget. Bruce explains ???

Property Update:

Bugbee Landing - Melissa moves to transfer the Bugbee Trust Fund to the custody of the Town of Bradford Selectboard on condition that the Fund be maintained and expended exclusively for the purpose for which it was established by vote of the Bradford Academy and Graded School District at the 1982 annual meeting thereof. Angela seconds the motion. Vote 3-0

Property Transfer - Melissa Gordon moves to authorize the Chair to execute and deliver an instrument memorializing and confirming the transfer to and assumption by the Oxbow Unified Union School District of the real and personal property, assets and liabilities of Newbury town School District, Bradford Academy and Graded School, and Oxbow Union Unified School District No. 30, effective July 1, 2019, the effective date of Oxbow Union Unified School District. Angela seconded the motion. Vote 3-0

Strategic Plan - Hire a Facilitator - Bruce Williams suggests hiring one facilitator to work with all - WRVS, TES, OUUSD, BMU - to provide a plan from the ground up, used to inform the SU plan. Melissa agrees this makes sense. Bruce will invite Delia Clark to the February 19th meeting.

ALICE Community Outreach - discussion of the importance to get the community informed of ALICE, for consistency and understanding. Revisit at February 19th meeting.

Infinite Campus Update - Bruce read a message from Nicole Bell (he can provide this message)

Policies - Melissa Gordon moves to adopt Policies C20, C21, C22, C23, C25, C27, and D21. Angela seconds. Vote 3-0. There will be a policy meeting between now and the January meeting. Policies A30 - HC1 will be brought up for first read and adoption at the January 15, 2020 meeting.

Negotiations update and ESP Addendum - Melissa Gordon reports that the negotiations went smoothly - all legal matters rectified. Recommends ground rules be changed to address the number of OUUSD board members on the negotiations committee. Angela moves to approve addendum to support staff agreement between Bradford Academy and Graded School District Union High School District # 30 Unified #36, Elementary and OEEA, VT NEA/NEA. Melissa seconds. 3-0 vote

Food Service - Bob Hildebrandt, Abbey Food Group, presented on universal meals programs. He estimates it would cost around \$150,000. for universal meals at NES and OHS. First step -

determining if BES is going to come on board with a contracted vendor for school meals; second step - if so, put this out to bid; third step - decide if we will offer universal meals.

Articles of Agreement - Daneille Corti recommends that focus stay on Articles 4 and 11 to avoid confusion. Angela made a motion to accept Article 11 (someone will have to add the language here). Melissa Gordon seconded the motion. Vote 3-0

VSBIT Training - Angela Colbeth reports out on the VSBIT Training: Portrait of a Graduate, student involvement on boards, project-based learning, great vendors and the Speak Choir from Woodstock.

Public Engagement - to be part of mission/vision; strategic plan; help to identify who we are.

Low Forest - tabled

Meeting adjourned at 9:20.