

Official Name Change from: **Oxbow Vocational Corporation**

To: **River Bend Scholarship Corporation**

Financial: Dissolution of the 501c3 and Transfer funds to River Bend Student Activities Account Which is Part of the Newly Formed Oxbow Unified Union School District.

By-Laws: Discontinue Operating Procedures and By-Laws of the Old Oxbow Vocational Corporation and Create New Operating Procedures and By-Laws for the New **River Bend Scholarship Corporation**

Operating Procedures and By-Laws for the New River Bend Scholarship Corporation

Objectives:

1. The overriding objective for the River Bend Scholarship Corporation is to enhance, promote and support CTE students in their educational and career endeavors.
2. The River Bend Scholarship Corporation will manage funding for the sole purpose of providing scholarships and financial support to River Bend students.
3. The River Bend Scholarship Corporation will work closely with River Bend Staff, local businesses and local community members to raise funding annually which may be all or partially distributed at the end of the school year Awards night.
4. All gifts or grants received for the River Bend Scholarship Corporation will be used for financial support for River Bend students or end of the year "Awards Night" expenses.

Membership:

Membership in this Corporation Shall Be Limited to: River Bend Faculty and Staff, River Bend Administration, River Bend Advisory Members, Oxbow Unified Union School District Board Members, The District Superintendent and Assistant Superintendent.

Governing Body:

The Corporation shall be governed by a Board of Trustees. The Board shall consist of seven members. Those persons who are Superintendent and Director of Technical Education of Oxbow Unified Union School District shall have permanent positions as Trustees as long as they are so employed. The remaining members of the Board shall consist of one technical education teacher, to be determined by voting from the River Bend Faculty and staff, and, one member from the Oxbow Unified Union School District, to be determined by the Chairperson of that Board, and the three remaining Trustees that are to be elected from the Corporation membership at the annual meeting.

Meetings of The Board of Trustees:

1. The Board of Trustees shall hold one meeting each year in the Fall, where by all Corporation Members are invited to attend. Three objectives must be accomplished at this meeting: The reporting of State of Affairs, a Financial Report and Election of Trustees for the ensuing year.
2. The Board of Trustees will set the focus and goals for the Corporation on an ongoing annual basis.
3. The Board of Trustees shall determine the number of additional meetings each year, as well as the time and place of such meetings.
4. A quorum for all meetings of the Board of Trustees shall consist of no less than four (4) members.
5. The Director of River Bend Career and Technical Center will preside as Chair of the Corporation and Trustees.
6. The River Bend Bookkeeper and Administrative Assistant will preside as the Financial Treasurer and Make All Financial Records Available to Corporation Members.
7. The Chair Will Appoint a Recording Person (Note Taker) at Each Meeting

