

## Oxbow Unified Union School District

### **HB1: Low Forest Advisory Committee & Use of Facilities**

**Date Warned:** 08-21-19

**Date Adopted:** 10-16-19

## **LOW FOREST ADVISORY COMMITTEE**

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The Oxbow Unified Union School District recognizes the importance of successful planning and utilization of the Low-St. John Forest. Therefore, the board has included the work below within the charge of the Low Forest Committee which will:

1. Work closely with the Facilities Committee to ensure that the activities of the Low Forest Committee are aligned with those of the Facilities Committee.
2. Prepare a report for the board in January of each year on the finances and operation of the Low-St. John funds and forest.
3. Hold an annual publicly warned meeting in February of each year to invite townspeople to share their thoughts about the use of the Forest.
4. By March 1 of each year, propose a budget for maintenance programs and improvement to the Forest, for approval by the board; and to oversee the budget and management of the forest.
5. By April 1 of each year, communicate to teachers how they may apply for funding from the Low Forest Fund.
6. Provide for maintenance for the following: trails, signs, pond, parking area, fireplaces, toilets, trash removal, keeping open areas clear, and poison ivy control.
7. Submit proposals to the board for special projects that would permanently alter the land or for use of funds beyond the annual budget.
8. Work alongside the Facilities Committee to develop and maintain a long-term (10 year) forest plan that gives consideration to the educational needs.

The Low Forest Committee shall consist of at least 5 individuals and not more than 10. It will include:

1. One member of the Oxbow Unified Union School District Board
2. One member of the Oxbow Unified Union School District Facilities Committee
3. The Bradford Elementary School Facilities Manager, which may be the same as number 2, above
4. At least one Bradford Elementary School teacher

## **HB1-P: Low Forest – Use of Facilities**

The facilities of Low Forest will be made available subject to the following conditions:

1. No overnight camping is allowed without special permission.
2. No motorcycles, mini bikes, or other all-terrain vehicles will be allowed on the trails. Snowmobiles will be allowed on designated trails in winter. Swimming is not permitted in the pond.
3. All fires must be built in the available fireplaces. Smoking is not allowed on Low Forest property.
4. Removal of vegetation or cutting of trees is not allowed other than as described in the forest plan or for trail maintenance.
5. The Oxbow Unified Union School District will not assume any liability for groups or individuals using Low Forest.
6. The committee may require the attendance of special personnel at any function (police, fire, supervision, etc.). The user will assume all costs for required personnel.
7. Approval for use may subsequently be canceled if it is found that such use will interfere with school programs, regardless of which was scheduled first.
8. Any groups or conditions not covered by this policy will be evaluated by the committee on an individual basis and may be referred to the superintendent of schools or to the school board.
9. If a situation comes up when it is not possible for the committee to get together in time, the committee chair, Bradford, Newbury or Oxbow school principal may make decisions regarding the use of the forest by an individual or group.
10. Contact Information: Bradford Elementary School Principal 802-222-4077