

**THETFORD TOWN SCHOOL DISTRICT**  
**Tuesday, August 13, 2019**  
**Norwich Inn**

**APPROVED MINUTES**

Shannon Darrah convened the meeting at 5:25 p.m. The following were present: Julie Acker, Charlie Buttrey, Shannon Darrah, Donna Pluta, Megan Snider, School Board; Chance Lindsley, TES Principal; Bruce Williams, OESU Assistant Superintendent

**AGENDA REVIEW:** Agenda approved as amended.

**MINUTES REVIEW:** MOTION: (Buttrey/Pluta) moved/seconded to approve the minutes of the July 2, 2019 Board meeting (unanimous approval).

**OESU UPDATE:** Buttrey and Acker attended the last OESU board meeting, which was the first meeting of the newly configured board since the merger of Oxbow, Newbury and Bradford districts. VSBA provided board training, and there was discussion over upcoming changes with contract negotiations.

**BANK ACCOUNT SIGNATORIES:** MOTION: (Acker/Pluta) moved/seconded to remove the Colin McLaughlin from Community Bank account ending in 2947 as he is no longer in the principal role (unanimous approval). MOTION: (Acker/Snider) moved/seconded to add Chance Lindsley as an authorized signatory to Community Bank account ending in 2947 as he is currently authorized to sign for that account as TES Principal (unanimous approval).

**REVIEW AND APPROVAL OF ORDERS:** Completed.

**BOARD RETREAT - STRATEGIC PLANNING:** Darrah has been in contact with both the VSBA and also with Delia Clark on consulting with developing a strategic plan. Clark is available starting in September to consult with a strategic planning committee. The cost estimate is around \$3000.00. Discussion followed on the process and stakeholders. It was determined that the committee should be made up of 1 board member, 2 TES staff/teachers, 2 Thetford community members, 1 TA board member, 1 TA student, 1 TES student (5th or 6th grade) 1 OESU representative, and the TES principal. Pluta volunteered to represent the school board. Darrah will contact Clark about consulting and advertise on the listserv. Lindsley will talk with teachers and staff. The goal is to have a committee formed by mid to late September. Discussion followed on special education/MTSS, partnerships with neighboring districts, facilities, board responsibilities, and policy.

**ADJOURNMENT:** MOTION: (Buttrey/Snider) moved/seconded to adjourn the meeting at 8:38 p.m. (unanimous approval).

**FUTURE MEETINGS:**

09/10/19 Thetford Town School District Meeting 6:00 p.m.

RESPECTFULLY SUBMITTED,

Julie Acker, Board Clerk