

## **DRAFT MINUTES**

### **Bradford Academy & Graded School District Board of Trustees**

Bradford Elementary School

Bradford, VT 05033

Location: Bradford Elementary School

\*\*\*\* Draft Minutes \*\*\*\* June 19, 2019

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#### **Present**

Board Members: Kim Frydman, Emily Shipman, Angela Colbeth

Administrators: Bruce Williams, Kate Paxton

Guests: School Counselor

#### **Call to Order**

The Board Chair called the meeting to order at 6:07 p.m.

#### **Agenda Review**

None

#### **Approve Minutes**

A motion was made and seconded (Angela Colbeth/Emily Shipman) to approve the May 15, 2019 minutes. Approved 3-0.

#### **Correspondence**

The Board received an email from Jared Pendak expressing interest in joining the Low St. John Forest Committee.

#### **Contracts**

None

#### **Board Orders**

A motion was made and seconded (Emily Shipman/Angela Colbeth) to approve the board orders as presented. Notable item is winter clean-up. Approved 3-0.

#### **Other**

None.

#### **Public Comment**

The Board thanked the School Counselor for her years of service to BES.

#### **Oxbow Unified Union School District Update & Next Steps**

Angela Colbeth recapped the budget vote meeting stating there was good dialogue, the moderator did well and was nice to have assistance from Mr. Coffin. The budget vote passed. Newbury Elementary School held a contingency vote for their budget in the possibility that the VT Supreme Court rules in their favor. Kim Frydman asked if there could be any other obstacles. Bruce Williams said a petition within thirty days for a re-vote could happen but he has not heard anyone discuss this. Emily Shipman presented to the OUUSD Board the background on Low St. John Forest. The Board would like a proposal on how the Low St. John Forest Committee would like to spend the money in the trust. The next OUUSD meeting is on July 16<sup>th</sup>, committees will be discussed. Kim Frydman asked if there has been any discussion with other schools that have gone through the same process as we have. Bruce Williams said Green Mountain School is similar and we also have two attorneys that are very knowledgeable and great resources.

### **Approve Current Expense Note (through June 30<sup>th</sup>) & Tax Revenue Anticipation Note FY20**

The current expense note would cover expenses between now and when FY19 expenses are processed. There is also an annual tax revenue anticipation note to be signed. A motion was made and seconded (Emily Shipman/Angela Colbeth) to approve and authorize the Board Chair to sign the current expense note in the amount of \$302,458.00 and tax revenue anticipation note for FY20. Approved 3-0.

**Trust Funds Discussion** Bruce Williams and Lucas Barrett are planning to meet Wednesday, June 26<sup>th</sup> to review the trust funds. Bruce Williams has the binder Janet Mitchell put together on the trust funds. Janet Mitchell spent a lot of time thoroughly organizing and putting together the trust fund information and now Bruce and Lucas will meet and catalog the purposes of those funds. Many of the trust funds are restricted for use for the Bradford Academy & Graded School District. It appears that some of the corpus could be spent. A motion was made and seconded (Kim Frydman/Emily Shipman) to authorize Lucas Barrett, Bruce Williams, and Kate Paxton to catalog the purposes of the trust funds and make recommendations to the board on how to spend some of the corpus. Approved 3-0. Bruce Williams stated a small portion could be argued to use for the whole district but believes the Board will honor the purposes of the funds.

**Community Engagement** Now that the new district has formed Angela Colbeth will be taking on this role, Emily has offered to help. Kim Frydman noted the communications have been great.

**Principal's Report** Kate Paxton distributed and reviewed the principal's report. BES is implementing a mentoring program to provide support for new teachers. The three teachers that are being trained as mentors are: Judy Slack, Cathy Roberts, and Nancy Emley. Kate Paxton reviewed staffing changes and gave an update on MTSS. Kate is feeling excited and optimistic for the future. The Board appreciates the growth and work Kate Paxton has done this year. The Board asked for information about the new kindergarten teacher, Kate Paxton gave an overview of her background and what led her to teaching. Mike Aldrich is stepping down from being the after school program director. Bruce Williams will help Kate Paxton with a job description so they may advertise as soon as possible. The Board will meet again in the fall to accept the auditor's report and review trust recommendations.

**Public Comment** None.

**Adjournment** A motion was made and seconded (Emily Shipman/Angela Colbeth) to adjourn the meeting at 7:20 p.m. Approved 3 – 0.

Respectfully Submitted,  
Liz Kingsbury, Clerk

**These minutes are not official until approved by the Board**