

## **APPROVED MINUTES**

### **Bradford Academy & Graded School District Board of Trustees**

Bradford Elementary School

Bradford, VT 05033

Location: Bradford Elementary School

\*\*\*\* Approved Minutes \*\*\*\* September 17, 2018

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#### **Present**

Board Members: Kim Frydman, Lucas Barrett, Angela Colbeth, Emily Shipman

Administrators: Bruce Williams, Kate Paxton

Guests: School Counselor, Darlene Sanborn, Heidi Allen, Rick Evans, Adam Lornitzo

#### **Call to Order**

The Board Chair called the meeting to order at 6:05 p.m.

#### **Agenda Review**

Lucas Barrett let the Board know that the VSBA resolution has been published and is ready to be accepted. Lucas encourages board members to review the document. Emily Shipman distributed the Low St. John Forest pond study and would like to review at a future meeting.

#### **Approve Minutes**

A motion was made and seconded (Lucas Barrett/Angela Colbeth) to approve the August 20, 2018 minutes as presented. Approved 3-0, Lucas Barrett abstained.

#### **Correspondence**

Kim Frydman read Lindsey Blake's resignation letter. Lucas Barrett noted that Margaret McLean sent letters to Board Chairs who submitted plans for alternative government structures seeking legal action if the alternative government structures are not approved by the State.

#### **Contracts**

None

#### **Board Orders**

Angela Colbeth reviewed payables, notable invoices include: elementary supplies through Amazon, first lease installment to Apple for teacher laptops, transportation, food service, and over pour of the gym floor. A motion was made and seconded (Angela Colbeth/Lucas Barrett) to use capital improvement funds to cover the cost of the gym floor over pour in the amount of \$18,240.00. Process of accessing capital improvement funds and the need to revive the facilities committee were discussed. Approved 4-0. A motion was made and seconded (Lucas Barrett/Angela Colbeth) to approve the remainder of the board orders. Approved 4-0.

#### **Other**

Emily Shipman signed the Board Code of Ethics.

#### **Public Comment**

None

#### **Principal's Report**

Kate Paxton distributed and reviewed the Principal's Report. The Board will serve at the annual Harvest Dinner on October 11. The school nurse Susie Tann received grant funding to have a bike shed built to support the recess riding program. Kate Paxton asked the Board for input on how the Board would like to be notified of things like this. In the meantime Kate Paxton will get a copy of the plan to the Board and Lucas Barrett will be the point person.

**Low St. John Forest** Adam Lornitzo and Rick Evans distributed and reviewed the proposed bike trails for Low St. John Forest. The plans were developed by a group of volunteers and reviewed by forester David Paganelli. The Vermont Mountain Bike Association has been very helpful and has funds available to assist with projects like this as well as providing legal and liability support. The volunteers are looking to do basic trails this fall and come back to the Board with a more detailed plan in the spring. The cost of the project this fall would be minimal – mostly volunteer labor. Emily Shipman asked if a composting toilet could be included in the plans, Adam Lornitzo is not sure at this time. Adam Lornitzo and Rick Evans are requesting permission to make some preliminary trails, no modifications to the terrain, mostly raking this fall as well as intent from the Board for future planning. A motion was made and seconded (Lucas Barrett/Angela Colbeth) to approve the access for the purpose of building mountain bike trails to Adam Lornitzo and Upper Valley Mountain Bike Association. Emily Shipman would like the Board to approve the trails first. Lucas amended his motion to grant preliminary approval and access to plan and rough out trails at Low St. John Forest to Adam Lornitzo and the Upper Valley Mountain Bike Association. Approved 4-0.

**Community Engagement** Kim Frydman asked Emily Shipman to assist the Board in being more proactive engaging the community. Emily Shipman will lead a committee to facilitate this request. Bruce Williams let her know the OESU staff is available to help in any way they can. Lucas Barrett let Emily Shipman know the VSBA has grants available for consultation regarding community development and will get her contact information. Emily Shipman will research opportunities as well.

**Executive Session** A motion was made and seconded (Lucas Barrett/Angela Colbeth) to invite Bruce Williams and Kate Paxton and enter into executive session at 7:09 p.m. for the purpose of consideration of student records subject to privacy. Approved 4-0.

The Board exited executive session at 7:18 p.m. No action taken.

**Adjournment** A motion was made and seconded (Lucas Barrett/Angela Colbeth) to adjourn the meeting at 7:19 p.m. Approved 4 – 0.

Respectfully Submitted,  
Liz Kingsbury, Clerk

**These minutes are approved by the Board**